



Policy: 3080
Procedure: 3080.01
Chapter: Oral Health
Rule: Oral Health Care

Effective: 3/12/08
Replaces: 3200.04
Dated: 09/28/00

Purpose:

The Arizona Department of Juvenile Corrections (ADJC) Medical Division ensures quality dental care is provided for secure facility juveniles under the direction and supervision of a dentist licensed by the State of Arizona.

Rules:

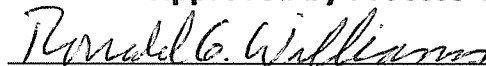
1. The **DENTAL PROGRAM MANAGER** shall ensure all aspects of the National Commission on Correctional Health Care (NCCHC) Standard Y-E-06(2) are addressed by written policy and defined procedures.
2. The **DENTAL PERSONNEL** shall:
 - a. Ensure that all juveniles arriving at a secure facility as a New Commitment shall receive an initial oral screening within seven working days of arrival;
 - b. Make a preliminary assessment of dental priority in accordance with Procedure 3080.02 Dental Priority of Care.
3. The **DENTAL ASSISTANT** shall give instruction in oral hygiene and preventive oral education to the juvenile within 14 days of his/her admission to ADJC and have the juvenile sign Form 3080.01A Preventive Oral Education.
4. The **DENTIST** shall ensure that all juveniles receive a complete oral examination within 60 days of admission.
5. **QUALIFIED HEALTH CARE PROFESSIONAL (QHCP)** shall place the names of all parole violators on the dental rosters.
6. **DENTAL PERSONNEL** shall ensure that all parole violators:
 - a. Have their dental records reviewed within 30 days upon their return to a secure facility; and
 - b. Receive a periodic oral examination if their existing comprehensive exam is over one year.
7. The **DENTIST** shall use radiographs in accordance with the American Dental Association and the U.S. Food and Drug Administration "Guidelines for Prescribing Dental Radiographs" to develop a treatment plan for each juvenile.
8. **DENTAL PERSONNEL** shall label Dental records for priority follow-up care in accordance with Procedure 3080.02 Dental Priority of Care.
9. The **DENTIST** shall ensure that all juveniles are re-examined at least every year.
10. If a dental problem is considered an emergency:
 - a. The **DENTIST OR THE CONTRACT DENTIST** shall see the juvenile immediately during normal duty hours; or
 - b. If the emergency occurs after hours, the **QUALIFIED HEALTH CARE PROFESSIONAL (QHCP) OR DESIGNEE** shall consult with the Medical or Dental Provider or the Dental Program Manager concerning the need to send the juvenile to the emergency room;

- c. The **QUALIFIED HEALTH CARE PROFESSIONAL (QHCP) OR DESIGNEE** shall place all non-emergent juveniles' names on Form 3080.01B Dental Roster.
11. If at intake the juvenile appears to need continuing orthodontic treatment:
- a. **NURSING PERSONNEL** shall refer the juvenile to Health Unit or Dental Unit personnel for appropriate follow-up;
 - b. **DENTAL PERSONNEL** shall:
 - i. Interview the legal guardian to determine the dentist of record;
 - ii. Contact the juvenile's legal guardian to ensure the financial obligation is met by him/her. **ADJC** shall not pay for routine orthodontic treatment.
12. The **DENTAL ASSISTANT** shall ensure that contemporary infection control procedures as delineated by the Center for Disease Control are followed.
13. The **DENTAL HYGIENIST** shall be responsible for all preventive dental measures:
- a. Preventive oral education;
 - b. Dental prophylaxis;
 - c. Placement fluoride varnishes;
 - d. Posterior molar sealants;
 - e. Periodontal evaluation.

Signature Date

2-21-08

Approved by Process Owner



Ronald Williams, MD, MPH Medical Director

Effective Date

3/12/08

Approved by



Michael D. Branham, Director